

What's happening at Definitive Applications and Resumes



We are going live! Starting in August we will be hosting a series of Facebook live sessions. Topics will include working with recruitment agents, benefits of job alerts, cleaning up your social media presence and LinkedIn profiles as a start. Got a specific topic for a session, then let us know at admin@daar.com.au.

New services



We have launched some new eBooks.

How to Create Your Resume

A resume is one of the most important tools you will use in your job search but is often an item that people struggle with. It could be that you have not searched for a new position for some time, or you aren't confident in being able to present your skills and experience succinctly in your resume. This book provides a systematic guide on how to create your resume detailing all sections that you could potentially include within your resume.

<https://www.daar.com.au/ebooks-resume/>

How to Create Your Cover Letter

Have you ever found the perfect role, but you weren't sure where to start when composing your cover letter? Or are you sick of being overlooked for positions you know you have the right experience for knowing less qualified people have been selected because you struggle to sell yourself on paper? Then this book is for you.

<https://www.daar.com.au/ebooks-cover-letter/>

At just \$19.95 each these books provide a wealth of information to help you when writing your resume and cover letters.

In review

Think you have got your resume just right but want a second opinion, then try our resume review service. We will review your current resume and call you to discuss your documents giving any pointers for improvements. If after having the resume review done you decide that you want us to write an updated resume for you, we will give you a discount on full resume creation price.



Request a resume review now!

<https://www.daar.com.au/resume-review-details/>

Tips from us

The position description is the key to applying for a job and you need to read it carefully.



From that document you will be able to see if you have the skills and experience that the employer is looking for. Pay particular attention to those that are listed as mandatory.

Make sure you carefully read the selection criteria and also any duties that the position undertakes. In forming your application, make sure your responses detail your experience asked for in each of the criteria. Describe situations of how your experience demonstrates that you can perform the role. You can also describe situations where you have used your experience to perform a similar task and can quickly and easily become familiar with specifics of the role.

Hungry for more?



Check out our recent blog posts on daar.com.au.

We have new posts about using transferable skills as a stepping stone to a new career.

Have you ever wondered how long your resume should be? Check out our suggestions for creating a succinct resume to get you noticed.