

## What's happening at Definitive Applications and Resumes



Testing ...1...2...

We are looking for some testers for the Beta version of our new online course, 'Everything you need to know to apply for Government positions. There will be four parts – Resume Skillset, Interview Skillset, Cover Letter Skillset and Selection Criteria Skillset. In exchange for early access to the course, we would like your feedback. We are looking to have this up and running around mid-October, so if you are interested, let us know at [admin@daar.com.au](mailto:admin@daar.com.au).

## Feedback



We love to hear back from our clients – both good and not so good. We love it even better when it is great!

*Definitive Applications and Resumes was a game changer for me getting back into the workforce after 8 years as a stay at home mum.*

*Their assistance with my cover letter and resume layout helped tremendously and made me feel confident and competent to apply for the job.*

*Thank you so much for all your help.*  
Nicole

Not sure where to start – let us help. We have a range of options to suit your needs and budget  
<https://www.daar.com.au/services/>

## In review



Some interview mistakes that can easily be avoided:

Not preparing – do some background searching about the company – their website, Facebook and LinkedIn are a great start.

Dress inappropriate – try to dress to suit the industry that you are wanting to work in.

Poor communication – shake hands, make eye contact and project confidence.

## Tips from us

Some more interesting info from Seek about most asked interview questions. Suzie McInerney, CEO of Six Degrees Executive provides an insight on why the question is asked and what is a good response.



### **Q – What's your understanding of the role and why are you interested?**

*Why employers ask this question?*

Suzie: This question helps recruiters gain a genuine understanding of which aspects of the role you are most interested in, in order to assess if you're well suited to the role.

### **A – What's a good response to this question?**

Suzie: Recruiters are seeking an interpretation of the role in your own words, not a regurgitation of the job ad. The best answers are those that clearly demonstrate which aspects of the role you will be able to do well and how this will add value to the organisation and help achieve organisational goals.

Definitive Applications and Resumes can help you with Interview Coaching or Mock Interview services. Check out the Services section online at <https://www.daar.com.au/services/>

## Hungry for more?

In keeping with the interview theme, we have two new blogs – How to Avoid Interview Pitfalls. We look at some tips on getting prepared for an interview and behaviour during the interview.



The second blog is Transferable Skills – What are they and why are they important. You may see a job you really want but you don't have experience in that role. Recognise the skills that you have that are important in a range of roles.

Check out the full posts here  
<https://www.daar.com.au/blog/>